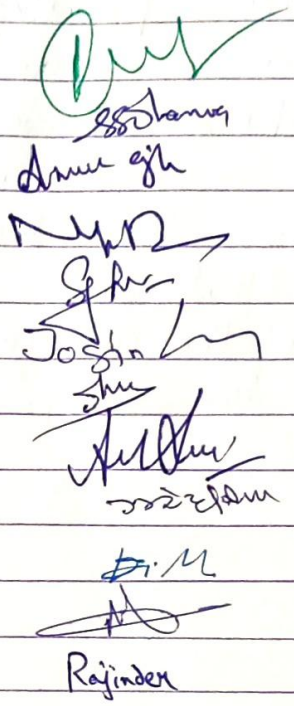


Meeting Date:- 04-08-2020.

Today, ensuring the social distancing norms, a meeting of IBAC members is held in college library, where a proper distance of 3 meters can be maintained among all the members. Following members are present for the meeting:

1. Dr. Amandeep Kaur
2. Prof. S.S. Dhanoa
3. Prof. Aminder Singh
4. Dr. Nijbeet Singh
5. Dr. Sarika Jain
6. Prof. Joginder Singh
7. Prof. Harjinder Singh
8. Prof. Anshu Soni
9. S. Hardev Singh
10. S. Lakhwinder Singh
11. Prof. Manpreet Singh Gill
12. Mr. Rajinder Singh
13. S. Jansant Singh Khaira



Handwritten signatures corresponding to the list of members, including names like Aminder Singh, Nijbeet Singh, Sarika Jain, Joginder Singh, Harjinder Singh, Anshu Soni, Hardev Singh, Lakhwinder Singh, Manpreet Singh Gill, Rajinder Singh, and Jansant Singh Khaira.

Minutes of the meeting

The minutes of the meeting are as under:

- 1) The IBAC Co-ordinator Mr. Summulah Singh Dhanoa welcomed all the members.
- 2) The framework of revised NAAC guidelines for submitting AQAR was presented by the member secretary Mr. Aminder Singh.
- 3) Decision was made to re-constitute IBAC as per NAAC guideline and nominate two new students as the student representative from the second year of UG courses.
- 4) The efforts of the campus cleanliness committee are appreciated by all the members as the committee had worked really hard and very sincerely to protect the health of the staff & students in this pandemic of Covid-19.

Today, on 18-08-2020, a meeting of newly constituted IBAC is held in college library to ensure proper social distancing. Following members are present in the meeting.

S.No.	Name	Signature
1	Dr. Amandeep Kaur	
2	Prof. S.S. Dhanoo	
3	Prof. Harmandar Singh	
4	Dr. Sarika Jain	
5	Dr. Nishu Jeet Singh	
6	Prof. Joginder Singh	
7	Dr. Harjinder Singh	
8	Prof. Anish Soni	
9	S. Hardev Singh	
10	Prof. Amrinder Singh	
11	Prof. Manpreet Singh Gill	
12	Mr. Nancy	
13	Mr. Deepinder Singh	
14	S. Jaiwant Singh Khaira	

The proceedings of the meeting are as under:

1) Although, the NAAC guidelines are always regarded to and followed in every manner in the college, ^{therefore} ~~so~~ the composition of IBAC is changed to some extent by strictly adhering to the NAAC guidelines.

2) Two student representatives as mentioned below and two parent representatives are made part of the IBAC.

2.1 → Students' Representatives

S.No.	Roll No.	Name	Course.
1	1552	Nancy	B.Sc-III
2	1044	Deepinder Singh	B.A-III

2.2 → Parents' Representatives

S.No.	Roll No.	Name	Address.
1		Sh. Jatinder Kumar F/o Sumit Gang of B.Sc-III (1557)	
2		S. Lakhwinder Singh F/o Simranjeet Kaur of BA-III (1031)	

3) The constitution of IQAC for session is passed in the meeting and is as stated under:

Composition of IQAC for Session 2020-21

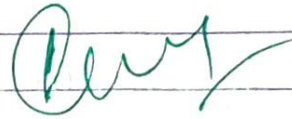
This is to inform all the staff members and students of the college that the constitution of Internal Quality Assurance Cell (IQAC) for the ongoing session 2020-21 is as under:

S.No	Appointment	Name of the Person
1	Chairperson	Dr. Amandeep Kaur, Principal
2	Co-ordinator	Mr. Surmukh Singh Dhanoa, Asstt. Prof.
3	Members	Mr. Harmandar Singh, Asso. Prof.
		Dr. Jagdeep Kaur, Asso. Prof.
		Dr. Sarika Jain, Asso. Prof.
		Dr. Nirp Jeet Singh, Asso. Prof.
		Mr. Joginder Singh, Asstt. Prof.
		Mr. Manpreet Singh Gill, Asstt. Prof.
		Dr. Harjinder Singh, Asstt. Prof.
		Mr. Anish Soni, Asstt. Prof.
4	Member Secretary	Mr. Amrinder Singh, Asstt. Prof.
5	Administrative Officers	Mr. Hardev Singh (Office Supdt.)
		Mr. Lakhwinder Singh
6	Management Member	Mr. Jaswant Singh Khaira (Secretary, Managing Comm.)
7	Nominee from Local Society	Dr. Jasbir Aulakh (Alumni)
		Mr. Rajinder Singh (Alumni)
		Mr. Deepinder Singh, 1552 of B.Sc-III (Student)
		Ms. Nancy, 1044 of B.A-III (Student)
		Sh. Jatinder Singh F/o Sumit Garg (1557, B.Sc-III)
		S. Lakhwinder Singh F/o Simranjeet Kaur (1031, B.A-III)
8	Nominee from Employer/ Industry	Dr. (Capt.) Bhupinder Singh Punia
		Mr. Ghanshyam Kansal (Industrialist)
9	Nominee from Punjabi University, Patiala	Dr. Shivani Thakkar (Deptt. Of English, Punjabi University, Patiala)

Principal cum Chairperson IQAC 20
6/8/20

4) To Conduct Academic & Administrative Audit (AAA) for the session 2019-20 in the month of September, 2020. The duration for conducting this activity is also extended from 5 working days to 8 working days as ^{50% of the} ~~the~~ staff members are present on a working days, in compliance with covid-19 guidelines issued by Centre/State Govt.

5) The IQAC co-ordinator shall be submitting the AAA report in the first week of October, 2020, so that it can be shared online via college website with the stakeholders of the institution.



Today on 14/9/20, a meeting of the members of I&AC is held in the Principal's office.

Following members are present for the meeting:

- 1 Prof. S.S. Dhanoo
- 2 Dr. Nijp Teet Singh
- 3 Jagan Singh
- 4 Dr. Sarika Jais
- 5 Jagdeep Kaur Grewal
- 6 Dr. Amrinder Singh
- 7 Dr. Anish Soni
- 8 Manpreet Singh Gill
- 9 Harjinder Singh
- 10 Dr. Bhupinder Kaur

Minutes of the meeting

- 1) It was decided to conduct FDPs (In-house) for the college faculty regarding various online teaching tools + platforms that are easy to use in order to benefit them to impart online quality education to the students.
- 2) It was decided to conduct a webinar on National Education Policy: 2020, so that the teachers can keep abreast with the latest amendments made in the NEP: 2020 and disseminate the same to the students.
- 3) It was also decided to commemorate Shri Guru Teg Bahadur Ji's 400th Birth Anniversary by conducting an online webinar on Guru Sahib's vision of life + their teachings to the mankind. The Dept. of Religious studies was assigned the task.

Meeting Date: 06-10-2020

A meeting of LBAC members is held in the office of the College Principal.

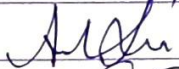
Agenda: To take stock of the situation + making appropriate arrangements for the safety + hygiene of the students + staff on re-opening of the college after lockdown.

Following members are present in the meeting:

1 Prof. S.S. Dhanoo



2 Dr. Anish Suri



3 Dr. Sarika Jain



4 Joginder Singh



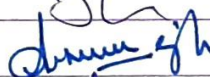
5 Dr. Nishu Teet Singh



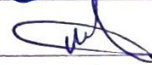
6 Jagdeep Kaur Grewal



7 Aminder Singh



8 Manpreet Singh Gill



9. Harjinder Singh.



10 Dr. Bhupinder Kaur



Following Decisions are taken in the meeting:

- 1) To sanitize the college campus to contain the spread of deadly virus.
- 2) To purchase sanitizer vending machine (foot-operated), thermal gun, PPE kits for Gate staff, face masks + hand gloves for the support staff.
- 3) To ensure social distancing, the decision was made that marking will be done at the entry gate of admin block and to arrange the benches in the classrooms accordingly.
- 4) As per the notification issued by the Govt. of Punjab, only the students of Practical classes are being allowed to join their classes in an offline mode w.e.f 19/10/20,

therefore, it is decided and strongly reiterated that adequate no of hand gloves along with hand sanitizer should be available in the laboratories to prevent the spread of deadly virus.

Qul

Today, on 30-10-2020, a meeting of IBAC members is held in IBAC office. The agenda of the meeting is as follows:

- 1) Covid testing of the staff
- 2) To conduct awareness programs by Umat Bhavet Abhyan (UBA) cell & Swachh Bhavet Abhyan (SBA) cell of the college.
- 3) To conduct or organize seminar/webinar for the students of the college
- 4) To organize a felicitation program for multi-faceted women.

Following members are present in the meeting:

- | | |
|-------------------------|---------------------|
| 1. Prof. S. S. Dhanoo | <i>S. S. Dhanoo</i> |
| 2. Dr. Neept Teet Senji | <i>N. T. Senji</i> |
| 3. Dr. Amjinder Singh | <i>A. Singh</i> |
| 4. Joginder Singh | <i>J. Singh</i> |
| 5. Dr. Sarika Jain | <i>S. Jain</i> |
| 6. Jagdeep Kaur Khosla | <i>J. K. Khosla</i> |
| 7. Dr. Anish Soni | <i>A. Soni</i> |
| 8. Manpreet Singh Gill | <i>M. S. Gill</i> |
| 9. Harjinder Singh | <i>H. Singh</i> |
| 10. Dr. Bhupinder Kaur | <i>B. Kaur</i> |

Minutes of the meeting:

- 1) It was decided to contact & approach the officials of health department to organize a Covid-19 Testing Camp in the college. Dr. Harjinder Singh is appointed nodal officer for the same.
- 2) It was also decided to conduct one-day training program for the students of Agriculture Department. Dr. Arunika is assigned the duty to organize & conduct this program & to invite an eminent resource person for the same.
- 3) Similarly, Dr. Bhupinder Kaur of Chemistry Department is assigned a duty to conduct an online webinar.

to improve & enhance the scientific temperament of the students from non-science courses.

4) Dr. Sanika Jain, convenor Women Welfare Cell of the college, has been assigned the duty to approach Talented Women Research Centre in order to gather the data of such women, who have outperformed in various domains of their career, society, polity, culture, theater etc. So that a program can be organized to honour them.

5) Coordinators of UBA cell & SBA cell of the college are assigned the duties to conduct awareness programs for the students.

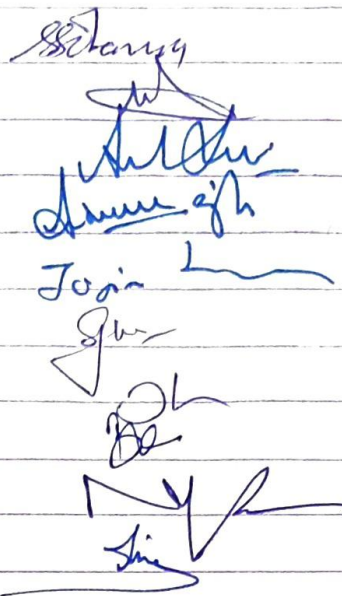
Swati

Meeting Date: 09/01/2021

Today, a meeting of IBAC members is held in the Principal's office.

Following members are present for the meeting:

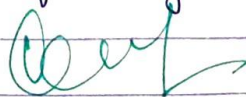
1. Prof. S-S. Dhanoo
2. Prof. Manpreet Gill
3. Dr. Anish Suri
4. Dr. Amjinder Singh
5. Joginder Singh
6. Dr. Sarika Jain
7. Jagdeep Kaur Bhandal
8. Dr. Bhupinder Kaur
9. Dr. Nish Tej Singh
10. Harjinder Singh



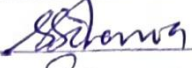
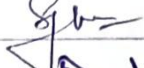

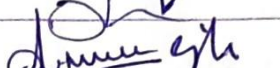

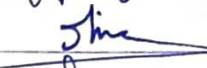



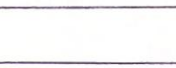
 The signatures correspond to the list of members on the left, starting with 'S-S' for Prof. S-S. Dhanoo and ending with 'Singh' for Harjinder Singh.

Minutes of the Meeting

- 1) Prof. S-S. Dhanoo, Co-ordinator IBAC extended New Year Greeting to all the members present in the meeting.
- 2) The members lauded the Govt. of Punjab for conferring the "Shriomani Punjabi Singer + Composer award '2020" to Dr. Major Singh and "Shriomani Sahit Rattan 2019" award to Dr. Tejwant Singh Mann (Retd. Prof.) of our college. As it was for the first time in the region that such awards are gone to the faculty of same college.
- 3) It was unanimously decided to organise a religious function to thank the almighty on the eve of New Year + starting of a new semester after the decline in Covid-19 cases.
- 4) It was also decided to approach + contact the authorities of Farmers School of Organic Farming for conducting an on-site workshop on organic farming.



Today, on 17-02-2021 a meeting of the members of the IBAC is held in the office of IQAC. Following members are present in the meeting.

- | | |
|-------------------------|---|
| 1. Prof. S.S. Dhanoo |  |
| 2. Dr. Sarika Jain |  |
| 3. Dr. Nishu Jeet Singh |  |
| 4. Jagdeep Kaur Chahal |  |
| 5. Dr. Aminder Singh |  |
| 6. Dr. Anshu Soni |  |
| 7. Dr. Harjinder Singh |  |
| 8. Prof. Manpreet Gill |  |
| 9. Dr. Bhupinder Kaur |  |
| 10. Joginder Singh | Joginder Singh  |

Minutes of the meeting

- 1) It was decided to schedule and organise a National Level Conference on various domains of Higher Education in India. Following persons are appointed as organising Secretaries for the conference:
 - a) Dr. Sarika Jain, HOD (Hindi)
 - b) Prof. Manpreet Singh Gill, HOD (Computer Sci)
 - c) Dr. Ruby Jindal (English Deptt-)
 - d) Dr. Bhupinder Kaur, HOD (Chemistry)
- 2) It was also decided to organise a state-level workshop on moral values & responsibility of an individual. Prof. S.S. Dhanoo, co-ordinator IQAC, has been assigned the duty to approach Dr. Varinderpal Singh (Principal soil chemist) of Punjab Agriculture University, Ludhiana (PB) regarding the same.

3) It's also decided to organise 29th Annual Athletics meet of the college in the first week of March, 21. Prof. Subhjeet Singh (Mod Physical Education) is assigned the duty for the above said task.

4) As per the guidelines issued by UGC, New Delhi, a visit of the college students to Puhpa Goyal Science City, Kapurthla will also be organised in the month of March, 21. Mr. Sonu Sachdeva is assigned the duty to organise this visit.

Sonu

Today, i.e. on 22-03-2021, a meeting of the members of IQAC held in the IQAC cell. Following IQAC members are present in the meeting.

1. Prof. Surmukh Singh Dhanoa
2. Dr. Sarika Jain
3. Dr. Niraj Jeet Singh
4. Dr. Jagdeep Kaur
5. Dr. Anish Soni
6. Dr. Harjinder Singh
7. Prof. Manpreet S. Gill
8. Dr. Aminder Singh
9. Dr. Bhepinder Kaur
10. Prof. Joginder Singh

Minutes of the Meeting:

1. The members expressed their heartfelt condolences on the sudden demise of Dr. Rijban Kaur (Asst. Prof. in Religion). IQAC members remembered and lauded the sincere efforts put by Dr. Rijban Kaur towards her duty and the betterment of students.
2. The members present, approved the postponement of National Level Conference on 'Higher Education in India' till further orders due to administrative reasons.
3. It was decided to present a 'Thanks Note' to Dr. Varinderpal Singh, Chief Soil Scientist PAU Ludhiana for presenting a lecture on 'Role of Academia in Truthful Human Beings.'

A meeting of following IQAC members held today, i.e. on 27-04-2021 in the IQAC office.

1. Dr. Nirp Jeet Singh
2. Dr. Sarika Jain
3. Dr. Jagdeep Kaur
4. Prof. Joginder Singh
5. Prof. Manpreet Singh Gill
6. Dr. Harjinder Singh
7. Dr. Anish Soni
8. Dr. Bhupinder Kaur.
9. Dr. Amrinder Singh


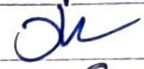
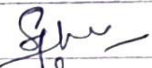


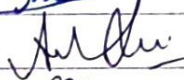

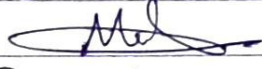
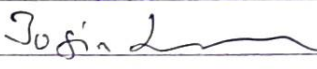
Minutes of the Meeting:

1. The IQAC members present expressed their satisfaction over the conduct and execution of activities by various teaching departments and cell, which were planned for the session 2020-21.
2. It was also decided to work out for fixing the date of 'National Conference of on Higher Education in India' which was postponed last month.
3. It was also decided to review and plan the examination arrangements in coordination of the Registrar office, which are going to be held in the month of May/June 2021.
4. The IQAC members present, also unanimously passed and decided to organise an 'In House Faculty Development Program in the month

of May-2021. It was also decided that the main theme of the FDP will be on 'Online Teaching Aids'.

Dewi

Today i.e on 17-05-2021, a meeting of the members of IQAC held in the IQAC office. Following members are present in the meeting.

1. Dr. Nisr Tej Singh 
2. Dr. Jagdeep Kaur 
3. Dr. Sarika Jain 
4. Dr. Anrinder Singh 
5. Dr. Harjinder Singh 
6. Dr. Anish Soni 
7. Dr. Bhupinder Kaur 
8. Prof. Manpreet Singh Gill 
9. Prof. Joginder Singh 

Minutes of the Meeting:

- 1.) The IQAC members lauded the humanitarian tasks executed by the 'Khalsa Aid International'. The members present, thanked the NGO for presenting 'Oxygen Concentrators' to Akal College Council. These concentrators are installed in the COVID-19 isolation centre, which is set up at Mastuana Sahib.
- 2.) It was unanimously decided to formulate a wholistic development plan for the forthcoming session. The main theme of the plan will be to motivate the faculty to use more and more 'Innovative Teaching Methods' so that maximum learning outcomes can be achieved. The faculty will be motivated to develop MOOCs course in the coming session.

